

<b>Date of Meeting:</b>	28 January 2021
<b>Subject:</b>	OSC Action Register update
<b>Purpose of the Report:</b>	To advise members of the follow up activities taken in respect of recommendations and actions agreed at formal OSC meetings.
<b>Recommendation(s):</b>	That OSC Members note the updated OSC Action Register
<b>Category of Report:</b> Open  Under the Freedom of Information Act and Schedule 12A of the Local Government Act 1972, this paper and any appendices will be made available under the Combined Authority Publication Scheme.	

### OSC Action Register Update – Outstanding Actions

- 1     **Action No:** 11  
       **Meeting Date:** 28 January 2021  
       **Paper Name:** Matters Arising – verbal update on MCA – Strategic Economic Plan  
       **Lead Officer:** Christine Marriott  
  
       **Action agreed:** All OSC members to receive a copy of the Strategic Economic Plan.  
  
       **Update:** All substantive and substitute OSC members sent a PDF version of the Strategic Economic Plan and a link the plan on the MCA’s website via email on 01/02/21.
  
- 2     **Action No:** 12  
       **Meeting Date:** 28 January 2021  
       **Paper Name:** Matters Arising – verbal update on MCA – Assurance Framework  
       **Lead Officer:** Christine Marriott  
  
       **Action agreed:** Workshop to be arranged for OSC Members in February/March 2021.  
  
       **Update:** Following discussion with Policy and Programme Assurance Team, it was ascertained that the Assurance Framework and the Monitoring and Evaluation Framework will be in draft format until the Government agree and sign off the final draft(s) ... in 2020 the final draft was approved in June.  
  
       It has been agreed with the OSC Chair that the workshop will be deferred until after the local elections. A date for the workshop will be set for June 2021
  
- 3     **Action No:** 13  
       **Meeting Date:** 24 September 2020 and 28 January 2021  
       **Paper Name:** MCA response on Bus Review

**Lead Officer:** Stephen Edwards, Executive Director, South Yorkshire Passenger Transport Executive (SYPTTE)

**Action agreed 24/09/20:** Parking in bus lanes; Stephen Edwards agreed to follow-up with the local authorities outside of today's meeting.

**Action agreed 28/01/21:** Operational issue which will be implemented at a local level. OSC Members to provide a feedback to the committee in 12 months' time.

**Update:** Update is due in January 2022.

4 **Action No:** 14

**Meeting Date:** 24 September 2020 and 28 January 2021

**Paper Name:** MCA response on Bus Review

**Lead Officer:** Mark Lynam

**Action agreed 24/09/20 and 28/01/21:** To continue to monitor the role of the Traffic Commissioner throughout the course of the implementation of the 7-point plan in response to the Bus Review.

**Update:** Councillor Jones will continue to monitor.

5 **Action No:** 15

**Meeting Date:** 24 September 2020 and 28 January 2021

**Paper Name:** Evaluating Outcomes and Value for Money from Active Travel Projects

**Lead Officer:** Pete Zanzottera

**Action agreed:** Report from Sheffield Hallam University to be shared with OSC when it is available in February 2021.

**Update from 1 March 2021:** The report from Sheffield Hallam University in relation to a Monitoring and Evaluation study has not yet been circulated. Pete Zanzottera has been informed that the report will be available in late March.

6 **Action No:** 16

**Meeting Date:** 29 October 2020 and 28 January 2021

**Paper Name:** Climate Emergency – Progress to date

**Lead Officer:** Mayor Jarvis/Governance Team

**Action Agreed:** Recommendation by OSC to include a Climate Change Impact Assessment on MCA reports. Mayor Jarvis wrote to the OSC on 13/01/21 to inform them of a proposed new board paper template which will incorporate a new section to inform members of any impact a proposed decision or course of action may have on climate change and the Net Zero ambition which will be supported by the completion of a Climate Change Impact Assessment when and where appropriate.

**Update from 2 March 2021:** a revised draft board paper template is under development with an expected implementation in June 2021.

- 7 **Action No:** 17  
**Meeting Date:** 29 October 2020 and 28 January 2021  
**Paper Name:** Climate Emergency – Progress to date  
**Lead Officer:** Christine Marriott

**Action Agreed:** Continue to monitor public engagement.

**Update:** Scrutiny Officer proposes that a methodology for monitoring public engagement is agreed by OSC at the start of the 2021/22 municipal year and forms part of the OSC work programme for the forthcoming year.

- 8 **Action No:** 18  
**Meeting Date:** 28 January 2021  
**Paper Name:** Mayor's Q&A  
**Lead Officer:** Mayor Jarvis/Stephen Batey (Director of Mayoral Office)  
**Action Agreed:** OSC to receive quarterly performance reports from Mayor Jarvis regarding progress/evaluation of his priorities for 2021.  
**Update:** Further development work will be required at the start of the 2021/22 municipal year to incorporate the receipt of quarterly performance reports into the OSCs work programme.

- 9 **Action No:** 19  
**Meeting Date:** 28 January 2021  
**Paper Name:** Scrutiny of MCA Thematic Boards  
**Lead Officer:** Daniel Wright, Head of Communications and Marketing

**Agreed Action:** Formal recommendation letter sent to Daniel Wright on 2 February 2021. The recommendation was "include information on how to submit a question to Thematic Boards on the MCA's website".

**Update:** Please see response letter from Daniel Wright, Head of Communications and Marketing.

- 10 **Action No:** 20  
**Meeting Date:** 28 January 2021  
**Paper Name:** Scrutiny of MCA Thematic Boards  
**Lead Officer:** Daniel Wright, Head of Communications and Marketing

**Agreed Action:** Formal recommendation letter sent to Daniel Wright on 2 February 2021. The recommendation was "the MCA website's search function be amended to ensure that search function gives relevant returns to the queries submitted."

**Update:** Please see response letter from Daniel Wright, Head of Communications and Marketing.